

## Harvard Referencing Style, 8th edition

Harvard referencing, also called the Harvard style, is an author-year system widely used in academia for referencing, particularly but not exclusive to Commonwealth countries (Great Britain, Australia, and Canada). Harvard referencing is completely devoid of footnotes, and it is preferred in some academic institutions because it is straightforward and easy-to-use, employing a 'short reference' system that indicates the source citation in parenthesis comes right after the quote.

According to Pears and Shields (2010, p. 2), "the fundamental principle is to acknowledge the work of others by providing citations to your references so that the reader can refer to these and other works if they want. It is essential that referencing is done for each source at the time you are using it or making notes, rather than leaving the citing and referencing exercise until all the research has been completed. Besides being good academic practice, this ensures that you do not have the problem of trying to relocate materials you may have used many weeks or months previously." Because Harvard style has organically grown over the years, some variations to the style may occur. If the client asks for specific citation and referencing conventions, please adhere to those standards.

### Books and eBooks

Material Type	In-Text Citation	Reference Entry
Single Author	According to McLeskey (2013, p. 44) inclusion is essential within academic institutions. or Inclusion is essential within academic institutions (McLeskey, 2013, p. 45).	McLeskey, J. (2013) <i>Inclusion: effective practice for all students?</i> 2nd edn. London: Pearson.
Two or three authors	Shalloway, Murphy and Trott (2001, p. 75) note that... or (Shalloway, Murphy and Trott, 2001, p. 99)	Shalloway, A., Murphy T. and Trott, J. (2001) <i>Design patterns explained: a new perspective on object-oriented design</i> . 3rd edn. London: Addison Wesley.
Four to seven authors	(Leeder et al., 1996, p. 101)	Leeder, S.R., Dobson, A.J., Gibbers, R.W., Patel, N.K., Mathews, P.S., Williams, D.W. and Mariot, D.L. (1996) <i>The Australian film industry</i> . Dominion Press: Adelaide.
One volume from multi-volume works	Clark (1934, p. 99) implies that the later Stuarts were power-mad.  (Clark, 1934, p. 100)	Clark, G. (1934) <i>The Oxford history of England: the later Stuarts 1660-1714</i> . Vol. 10. Oxford: Clarendon Press.
Editor, translator, or compiler	(O'Riordan, 2001, p. 202)	O'Riordan, T. (ed.) (2001) <i>Globalism, localism, and identity</i> . London: Earthscan.
Author(s) with editor(s) or translator(s)	(Kafka, 2016, p. 21)	Kafka, F. (2016) <i>Metamorphosis</i> . Translated by M. Hoffman. London: Penguin Books.

Corporate or organization as author	According to the National Fire Protection Association (2009, p. 40) fire is dangerous.  (National Fire Protection Association, 2009)	National Fire Protection Association (2009) <i>Fundamentals of firefighting skills</i> . 2nd ed. Burlington, MA: Jones and Bartlett.
Government publication	(Department of Education, 2015, p. 7)	Department of Education (2015) <i>Condition of education 2015</i> . Washington, D.C.: Education Dept.
Chapter of an edited book	(Murphy, 2001, p. 109)	Murphy, A. (2001) 'Understanding globalism through a rural locale', in O'Riordan, T. (ed.) <i>Globalism, localism and identity</i> . London: Earthscan, pp. 100–110.
Introduction, preface, foreword, or afterword	(Amis, 1958, p. ii)	Amis, K. (1958) Foreword, in Ulanov, B. <i>A handbook of jazz</i> . London: Hutchinson, pp. i–iv.
Edition other than the first	(Feldman, 2011, p. 331)	Feldman, R. (2011) <i>Understanding psychology</i> . 10th edn. New York, NY: McGraw-Hill.
Reprint editions	(Tolkien, 1937, p. 330)	Tolkien, J.R.R. (1937) <i>The Hobbit</i> . Reprint, London: HarperCollins, 2016.
eBook	(Marr, 2012, p. 53)  <b>Note:</b> If no fixed page numbers are available, you can include a section title or a chapter or other number.  Example: (Marr, 2012, chapter 2)	Marr, A. (2012) <i>A history of the world</i> . Available at: <a href="http://www.amazon.co.uk/kindle-ebooks">http://www.amazon.co.uk/kindle-ebooks</a> (Downloaded: 22 June 2022).
Dictionary	(Dictionary of Education 2015, 'curriculum' entry).	<b>Note:</b> For dictionary entries with no author there is no need for an entry in the reference list.

Encyclopedia entry (print)	(Naples, 2017)	Naples, N.A. (2017) 'Feminist methodology', in Ritzer, G. (ed.) <i>The Blackwell encyclopedia of sociology</i> . Hoboken: Blackwell.
Encyclopedia entry (online)	According to the <i>Encyclopaedia Britannica</i> (2020), the Canadian Shield refers to Precambrian igneous rocks. or (‘Canadian Shield’ 2020)	‘Canadian Shield’ (2020) <i>Encyclopaedia Britannica</i> . Available at: <a href="https://www.britannica.com/place/Canadian-Shield">https://www.britannica.com/place/Canadian-Shield</a> (Accessed: 2 June 2022).
Wikipedia	According to Wikipedia (2020), the Triassic-Jurassic extinction event was bad for dinosaurs.	‘Triassic-Jurassic extinction event’ (2020) Wikipedia. Available at: <a href="https://en.wikipedia.org/wiki/Triassic%E2%80%93Jurassic_extinction_event">https://en.wikipedia.org/wiki/Triassic%E2%80%93Jurassic_extinction_event</a> (Accessed: 9 January 2021).
Bible	The words in Psalms 23:6 “. . . goodness and mercy shall follow me” (Bible, 1989) are translated in the New international version (Bible, 1995) as “. . . goodness and love will follow me.”	Bible (1989) <i>Life application Bible</i> . King James version. Wheaton, IL: Tyndale.
Theses/ dissertations (e-copy)	(Middleton, 2020, p. 48)	Middleton, H. J. (2020) *ABA syncretism patterns in pronominal morphology. Ph.D. thesis, University College London. [Viewed 12 January 2021]. Available from: <a href="https://discovery.ucl.ac.uk/id/eprint/10105591/">https://discovery.ucl.ac.uk/id/eprint/10105591/</a>
<b>Journal Articles</b>		
<b>Material Type</b>	<b>In-Text Citation</b>	<b>Reference Entry</b>
Journal article online (with DOI) Single author	(Albada, 2000, p. 81)	Albada, K. F. (2000) ‘The public and private dialogue about the American family on television’, <i>Journal of Communication</i> , 50(4), pp. 79–110. DOI: 10.1111/j.1460-2466.2000.tb02864.x
Journal article online (with a URL) single author	(Springborn, 2015, no pagination)  <b>Note:</b> If you are citing a source which you would usually expect to include page numbers, such as a book, and they are missing, use the words ‘no pagination’ within in-text citations to replace ‘p.’ or ‘pp.’	Springborn, M. (2015) ‘Accounting for behavioral responses during a flu epidemic using home television viewing’, <i>BMC Infectious Diseases</i> , 15(21). Available at: <a href="http://www.biomedcentral.com/1471-2334/15/21">http://www.biomedcentral.com/1471-2334/15/21</a> (Accessed: 24 November 2018).

Journal article with two or three authors	Meier and Welch (2016, p. 469) state that students get stressed when they do not complete assignments on time.  (Meier and Welch, 2016, p. 470)	Meier, N. F. and Welch, A. S. (2016) 'Walking versus biofeedback: a comparison of acute interventions for stressed students', <i>Anxiety, Stress &amp; Coping: An International Journal</i> , 29(5), pp. 463–478. DOI: 10.1080/10615806.2015.1085514
Four to seven authors	Hedlund et al. (2012, p. 280) note that Yunnan Province is particularly wet in the winter.  (Hedlund et al., 2012, p. 275)	Hedlund, B.P., Cole, J.K., Williams, A.J., Hou, W., Zhou, E., Li, W. and Dong, H. (2012) 'A review of the microbiology of the Rehai geothermal field in Teng Chong, Yunnan Province, China', <i>Geoscience Frontier</i> , 3(3), pp. 273–288. DOI: 10.1016/j.gsf.2011.12.006
Eight or more authors	(Kalnay et al., 1996, p. 438)	Kalnay, E., Kanamitsu, M., Kistler, R., Collins, W., Deaven, D., Gandin, L., Iredell, M., Saha, S., et al. (1999) 'The NCEP/NCAR 40-year reanalysis project', <i>Bulletin of the American Meteorological Society</i> , 77(3), pp. 437–471. DOI: 10.1175/1520-0477(1996)077<0437:TNYRP>2.0.CO;2  <b>Note:</b> For sources with more than eight authors, Harvard lists eight names, then et al., without 'and' before the last surname.
Conference proceeding paper: Electronic copy	Bayne and Ross (2007) note that younger people spend more time online than adults.  (Bayne & Ross, 2007)	Bayne, S. and Ross, J. (2007) 'The 'digital native' and 'digital immigrant': A dangerous opposition', paper presented at the <i>Annual Conference of the Society for Research into Higher Education (SRHE)</i> , Brighton, Sussex, 11-13 December 2007, viewed 9 October 2011, <a href="http://www.malts.ed.ac.uk/staff/sian/natives_final.pdf">http://www.malts.ed.ac.uk/staff/sian/natives_final.pdf</a> .
<b>Newspapers, Magazines, Websites, Multimedia, Lectures</b>		
<b>Material Type</b>	<b>In-Text Citation</b>	<b>Reference Entry</b>
Newspaper/magazine article with one author (online)	(Brody, 2007)  <b>Note:</b> Some sources, such as online news sources, blogs, and magazines, do not have page numbers, so you do not need to include them.	Brody, J. E. (2007) 'Mental reserves keep brain agile', <i>The New York Times</i> , 11 November [Online]. Available at: <a href="https://www.nytimes.com/2007/12/11/health/11iht-11brod.8685746.html">https://www.nytimes.com/2007/12/11/health/11iht-11brod.8685746.html</a> (Accessed: 11 May 2022).
Newspaper/magazine article with two or three authors (online)	(Kochhar & Sechopoulos, 2022)	Kochhar, R. and Sechopoulos, S. (2022) 'Black and Hispanic Americans, those with less education are more likely to fall out of the middle class each year', <i>Pew Research Center</i> , 10 May [Online] Available at: <a href="https://www.pewresearch.org/fact-tank/2022/05/10/black-and-hispanic-americans-those-with-less-education-are-more-likely-to-fall-out-of-the-middle-class-each-year/">https://www.pewresearch.org/fact-tank/2022/05/10/black-and-hispanic-americans-those-with-less-education-are-more-likely-to-fall-out-of-the-middle-class-each-year/</a> . (Accessed: 25 June 2022).

Newspaper/ magazine article with three or more authors (online)	Pulver et al. (2021) claim that American cities are underprepared.  (Pulver et al., 2021)	Pulver, D. V., Bowman, S., Harvilla, B., & Wilson, J. (2021) ‘Hundreds of U.S. cities adopted climate plans. Few have met the goals, but it’s not too late’, <i>USA Today</i> , 10 August [Online]. Available at: <a href="https://www.usatoday.com/story/news/investigations/2021/08/10/hundreds-u-s-cities-already-adopted-climate-plans-what-happened/5541049001/">https://www.usatoday.com/story/news/investigations/2021/08/10/hundreds-u-s-cities-already-adopted-climate-plans-what-happened/5541049001/</a> (Accessed: 3 July 2022).
Online resource with publishers as author	A recent Reuters (2022) article points out that gas prices have soared in Europe in recent months.  (Reuters, 2022)	Reuters (2022) <i>Russia eyes gas-for-rubles template for foreign Eurobond payments</i> . 31 May. Available at: <a href="https://www.reuters.com/world/europe/russia-service-foreign-debt-using-gas-for-roubles-type-scheme-vedomosti-2022-05-30/">https://www.reuters.com/world/europe/russia-service-foreign-debt-using-gas-for-roubles-type-scheme-vedomosti-2022-05-30/</a> (Accessed: 20 August 2021).
Online resource with no author or clear organization	( <i>Science, social science, and sociology</i> , 2015)	<i>Science, social science, and sociology</i> (2015) Open Textbooks for Hong Kong. Available at: <a href="http://www.opentextbooks.org.hk/ditatopic/28717">http://www.opentextbooks.org.hk/ditatopic/28717</a> (Accessed: 30 March 2020).
Online resource with no date	(Worland, no date)  <b>Note:</b> When no date is given for a source, replace the year with “no date.”	Worland, J. (no date) <i>U.S. flood risk could be worse than we thought</i> . Available at: <a href="http://time.com/3973256/flooding-risk-coastal-cities/">http://time.com/3973256/flooding-risk-coastal-cities/</a> (Accessed: 21 July 2022).
Blog entry	(Willoughby, 2022)	Willoughby, S. (2022) Why teenagers need solitude (even extroverts). <i>The Reb</i> , 27 May. Available at: <a href="https://www.therebelution.com/blog/2022/05/why-teenagers-need-solitude-even-extroverts/">https://www.therebelution.com/blog/2022/05/why-teenagers-need-solitude-even-extroverts/</a> (Accessed: 21 July 2022).
Government document from website: Author and publisher are the same	In a recent public service announcement, Texas Health and Human Services (2020) claims that people must prepare for the worst.  (Texas Health and Human Services, 2022)	Texas Health and Human Services. (2022, May 27) <i>HHSC urges long-term care facilities to update emergency preparedness plans before hurricane season</i> . Available at: <a href="https://www.hhs.texas.gov/news/2022/05/hhsc-urges-long-term-care-facilities-update-emergency-preparedness-plans-hurricane-season">https://www.hhs.texas.gov/news/2022/05/hhsc-urges-long-term-care-facilities-update-emergency-preparedness-plans-hurricane-season</a> (Accessed: 25 June 2022).
Facebook post	(Lammy, 2018)	Lammy, D. (2018) ‘Tonight cabinet members will go into Number 10 one by one. Each will have the choice to put their country [...]’, <i>Facebook</i> , 13 November. Available at: <a href="https://www.facebook.com/DavidLammyTottenham/posts/10155690250791541">https://www.facebook.com/DavidLammyTottenham/posts/10155690250791541</a> (Accessed 7 June 2019).  <b>Note:</b> Since Facebook posts can be lengthy. Use a line or so to capture the, meaning followed by “[...]”

Twitter tweet	Mercer (2010) announced on Twitter that he had not accomplished much that today.  (Mercer, 2010)	Mercer, R. (2010) 'The only thing i have achieved today', <i>Twitter</i> , 3 May. Available at: <a href="http://twitter.com/RICKMERCER">http://twitter.com/RICKMERCER</a> (Accessed 6 June 2020).  <b>Note:</b> Write out the first several words and keep spelling and grammar the same as the original, even with errors.
Online video (YouTube) when creator is known	(Rogan, 2019)	Rogan, J. (2019) <i>Joe Rogan Experience #1283 - Russell Brand</i> . 20 April. Available at: <a href="https://www.youtube.com/watch?v=rY5jCvRHEFk">https://www.youtube.com/watch?v=rY5jCvRHEFk</a> (Accessed: 25 June 2020).
Online video (YouTube) when creator unknown	(Clarity Child Guidance Center, 2016)	Clarity Child Guidance Center (2016) <i>Using dialectical behavior therapy (DBT): Theory &amp; behavioral chains part 1</i> . 7 December. Available at: <a href="https://www.youtube.com/watch?v=E45eXvgbDFg">https://www.youtube.com/watch?v=E45eXvgbDFg</a> (Accessed: 25 June 2020).
Movie/documentary film	Scorsese depicts urban racial tensions in <i>Gangs of New York</i> (2002).  ( <i>Gangs of New York</i> , 2002)	<i>Gangs of New York</i> (2002) Directed by Martin Scorsese [Film]. Burbank, CA: Buena Vista Distribution.
Videos on demand	(White, 2018)	White, J. (2018) <i>His musical sneeze (1919)</i> . Available at: <a href="https://vimeo.com/29823660">https://vimeo.com/29823660</a> (Accessed: 6 June 2020).
TV series	<i>The Apprentice</i> (2017) is a reality talent game show franchise once hosted by America's future president, Donald Trump.  ( <i>The Apprentice</i> , 2017)	<i>The Apprentice</i> (2017) BBC Two Television, 23 September.
TV episode	In 'Lord Snow' (2011), the House of Stark continues its quest to unseat the House of Lannister	'Lord Snow' (2011) <i>Game of Thrones</i> , Series 1, episode 3. HBO, 1 May.
Podcasts	(Livingston, 2017)	Livingston, E. (2017) 'Medication errors in hospitals - It's everyone's fault' <i>JN Learning</i> [Podcast] 20 June. Available at: <a href="https://edhub.ama-assn.org/jn-learning/audio-player/14505877">https://edhub.ama-assn.org/jn-learning/audio-player/14505877</a> (Accessed: 25 May 2021).
Ted Talk	(Kidd, 2020)	Kidd, C. (2020) Why books are here to stay. January. Available at: <a href="https://www.ted.com/talks/chip_kidd_why_books_are_here_to_stay">https://www.ted.com/talks/chip_kidd_why_books_are_here_to_stay</a> (Accessed: 9 July 2020).
Album recording (composer emphasis)	(Bach, 2010)	Bach J.S. (2010) The Brandenburg concertos: concertos BWV 1043 & 1060 [Album recorded by Academy of St Martin in the Fields], Decca.

Album	(Oasis, 1994)	Oasis (1994) <i>Definitely maybe</i> [CD]. London: Creation Records.
Song from an album	(Forno, 2016)	Forno, C. dal (2016) 'Fast moving cars', <i>You know what it's like</i> [Vinyl]. London: Blackest Ever Black.  <b>Note:</b> Dutch, German, Italian, and other languages often include a particle in the name such as 'van' or 'der'. Here the artist's name is Carla dal Forno; 'dal' is the name particle. Name particles are written out in full following the author's first initial in the references.
Music recording (online)	(Stewart, 2020)	Stewart, V. (2020) When we were friends [Song]. <a href="https://soundclick.com/r/s8eurn">https://soundclick.com/r/s8eurn</a>
Song lyrics found online	(Lennon and McCartney, 1966)	Lennon, J. and McCartney, P. (1966) <i>Paperback writer</i> . Liverpool: Northern Songs, Ltd.
Music scores	The composer evokes the sounds of the sea in <i>Fingal's Cave</i> (Mendelssohn, 1999)	Mendelssohn, F. (1999) <i>Fingal's Cave</i> . Edited from composer's notes by John Wilson. London: Initial Music Publishing.
Lecture notes (PPT)	As noted in <i>Seminar 7</i> , (Naughten, 2018), organisations can be transformed under the right leaderships.  (Naughten, 2018)	Naughton, S. (2018) <i>Seminar 7: Transforming organisations: strategy, structure &amp; design</i> , lecture notes, Organisation Change Management BMO6624, Victoria University, delivered 21 May 2018.
Recorded speech	In John F. Kennedy's (1961) notorious inaugural address, the incoming president called on Americans to be brave.  (Kennedy, 1961)	Kennedy, J. F. (1961) <i>Presidential inaugural address</i> . 20 January, United States Capitol, Washington, D.C. [Accessed 10 June 2019]. Available at: <a href="https://www.americanrhetoric.com/speeches/jfkinaugural.htm">https://www.americanrhetoric.com/speeches/jfkinaugural.htm</a>
Image from book	Artemisia Gentileschi's c.1618 painting 'Judith with Her Maidservant' (Chadwick 2007, p. 111) is quite vibrant but not in a cheerful way.	Chadwick, P. (2007) <i>Italian art</i> , St. Leonard's, N.S.W.: Allen & Unwin,
Image from journal article	Marsh and de Beauvoir (2019, p. 7) depict a cafe latte served in a glass that represents the typical vessel for this frothy beverage in Melbourne, Australia.	Marsh, A. and Beauvoir, X. de (2019) The effect of Melbourne's cafe culture on international visitors, <i>Journal of the Caffeine Commons</i> , 9(21), pp. 1–15. <a href="https://doi.org/00.0000">https://doi.org/00.0000</a>
Image found online	O'Meara (2014) reveals a wide array of orchids in a collection that has drawn critical attention.	O'Meara, S. (2014) <i>Orchid</i> . Available at: <a href="http://www.theburrenorchidcollection.ie">www.theburrenorchidcollection.ie</a> (Accessed 3 February 2014).

Painting caption  
example



Figure 1. Kandinsky's *Actions Variées* (Krens et al. 1990, p. 107)

Visual figure  
example



Figure 2. Russian soldiers march for the Victory Day Parade (Stewart, 2015)



Figure example

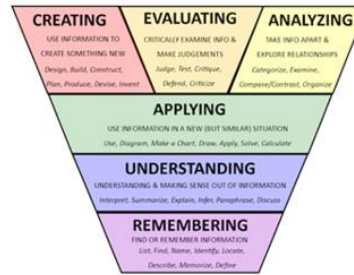


Figure 3. Bloom's Cognitive Domain (Benitez, 2012)

Table example

Table 27.4 Immunity to selected bacterial infections

Infection	Pathogenesis	Major Defence Mechanism
Diphtheria	Toxin	Neutralising antibody
Cholera	Enterotoxin	IgA blocking adhesion in gut Neutralising antibody
Meningitis	Bacteraemia, meningitis	Antibody and complement aid phagocytosis, kill bacteria by lysis
<i>Staphylococcus aureus</i>	Locally invasive, toxic in skin	Antibody and complement aid phagocytosis, bacteria killed by phagocytes
Tuberculosis	Survives within macrophages	Macrophage activation by T-cell cytokine

(Source: Knox et al. 2014, p. 669.)

Screenshot image caption of figure

EXAMPLE OF A DIAGRAM WITH A CAPTION

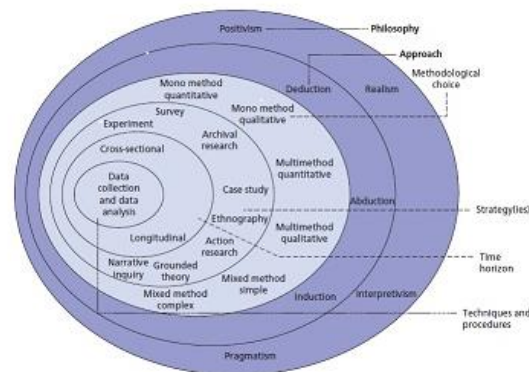


Figure 6: The Research Onion (Saunders et. al, 2007:102)

